

We are Hiring!! (Data Analysis Office)

EGYPT IS LOOKING FOR A QUALIFIED DATA ANALYSIS OFFICE FOR YEP-MED PROJECT!!



YEP-MED project (B A.3.1 0197) Youth Employment in Ports of the Mediterranean

YEP MED project aims at matching the labour market skills needs to be generated by the port logistics, a sector with high growth potential, with the TVET offer in order to new jobs for young people.

The project total budget is € 2.981.601,50 and it is financed for an amount of € 2,683,441.35 (90%) by the European Union (ENI CBC MED 2014-2020 Programme) through the European Neighbourhood and Partnership Instrument.

Arab Academy for Science, Technology and Maritime Transport (AASTMT) is one of the members of the consortium composed of the following partners:

Lead beneficiary – The Escola Europea De Short Sea Shipping, AEIE (Spain)

Partner 1: Barcelona Port Authority – Port of Barcelona (Spain)

Partner 2: Autorità Di Sistema Portuale Del Mar Tirreno Centro-Settentrionale, Civitavecchia (Italy),

Partner 3: Chamber of Commerce, Industry & Agriculture of Beirut & Mount Beirut (Lebanon)

Partner 4: Arab Academy for Science, Technology and Maritime Transport – Port Training Institute (Egypt)

Partner 5: Institute MED Formation Aux Metiers Maritimes (Tunisia)

Partner 6: Office De La Marine Marchande et Des Ports – OMMP (Tunisia)

Partner 7: Foundation of Valencian Community for Research, Promotion and Commercial Studies of Valencia Port – Valencia Port Foundation (Spain)

Partner 8: Grande Port Maritime de Marseille (France)

Partner 9: Damietta Port Authority (Egypt)

Partner 10: Aqaba Development Corporation - Transport & Logistics Department (Jordan).

The YEP-MED partners believe that the “NEET phenomenon” can be tackled and reduced through the implementation of concrete actions, such as training, coaching, tutoring, and sharing of best practices between partners in two of the most relevant sectors of the Euro Mediterranean economy which can generate hundreds of thousands of jobs for young people and women in the Mediterranean countries.

The project implementation period is 30 months (starting date September 2020 – ending date March 2023).

1. SCOPE

This invitation to tender to individuals hereon referred to as the tenderers, to apply for data analysis office to the AASTMT as a partner of the YEP-MED project, following the templates and procedures established.

2. RESPONSABILITIES

The required data analysis office will design a survey/ questionnaire targeting the local port community to indicate their future needs related to new and current professions, then collect and analyse the data and provide reports containing all results and feedback.

- Develop a sampling plan: The design office should draw up a detailed sampling plan, including a description of the scope of the survey, the distribution of the questionnaire.
- Contribute to the development of the questionnaire: Although the initial version of the survey questionnaire is written by AASTMT, the office should provide comments and help AASTMT to develop the final questionnaire.
- Enter and process survey data.
- Analyse the data and develop a clear and structured report on the survey results.
- Expected deliverables (in two languages, English and Arabic):

- The design office must submit the following deliverables for approval by AASTMT:
- Sampling plan (revised according to comments from AASTMT)
- Copies of final questionnaires, as filled out.
- Draft technical report describing the sampling, the methods used and the weighting.
- Draft analytical report of the results.
- Technical and analytical reports and PowerPoint presentation revised and finalized after feedback.

3. REQUIREMENTS

- Be familiar with trans-border EU programs, with at least one previous experience in a similar Project.
- Master the different stages and techniques of surveys including sampling and analysing results, etc.
- Ability to analyse data and produce reports containing the required results and statistics.
- At least five years of experience in the design and implementation of surveys.
- A proven track record of experience working on similar assignments
- Short portfolio of past various work experience.
- Commit to deadlines.
- Have ability to work with different statistics software e.g. SAP

4. KNOWLEDGE OF THE PROGRAMME LANGUAGE

The forms and some of the evidentiary documents that the Technical Consultant is required to verify are expressed in the language adopted by the Programme as the official language. Because English is the working language of the Programme ENI CBC MED and thus of the YEP-MED project, the data analysis office must guarantee good knowledge of the English language.

5. DURATION AND ASSIGNMENT

The assignment has a duration of 30 months, starting from the date of the stipulation of the Contract between the Partner and the Data Analysis Office.

6. SUBMISSION PROCEDURES

The interested offices should send their proposals and their price offers to the Arab Academy for Science, Technology and Maritime Transport, Alexandria -Egypt, Financial Manager Office, in sealed and signed envelopes.

The deadline for submitting applications is 1 December, 2020.

The submission is through one step. It includes both the technical and the financial offer as well as the documents presented in term of references.

The envelope must mention the following specification: 《 Selection of a Technical Service Provider for Arab Academy for Science, Technology and Maritime Transport (AASTMT), partner with the framework of YEP-MED PROJECT 》 Not be opened before the evaluation session.

7. Contact:

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